

United Methodist Camp Tekoa 2010 Senior Staff Application

PO Box 160 Hendersonville, NC 28793
Phone: (828) 692-6516 Fax: (828) 697-3288



*Touching Hearts, Changing Lives,
Sharing the Light of Christ*



Please return completed application to:
Camp Tekoa
Staff Application File
PO Box 160
Hendersonville, NC 28793
Or to: mikepruett@camptekoa.org

First Name: _____ Last Name: _____ MI: _____

What you prefer to be called: _____

Contact Information:

Permanent address:

School/other address:

Primary email: _____

Secondary email: _____

Permanent phone: _____

School phone: _____

Cell phone: _____

Best time to reach you: _____

Best # to reach you: _____

Personal Information:

Gender: _____ Male _____ Female

Course of Study (major): _____

College/University: _____

Job/occupation (if not in school): _____

Year in school: _____

Graduation date: _____

T-shirt size: _____

*Staff applicants must be 18 years old or older by June 1st, 2010.

Do you meet or exceed the age requirement?

_____ Yes

_____ No

Are you a US citizen?

_____ Yes

_____ No

If not, are you authorized to work in the US?

_____ Yes

_____ No

General Information:

How did you learn of Camp Tekoa? _____

Did a current or former staff member refer you? _____ If yes, who? _____

Please circle the position(s) you are applying for.

- Counselor (Family Group Leader)
- Day Camp Staff
- Adventure Team Staff
- Waterfront (Lifeguard)

- Kitchen Staff
- Adventure Camp Resource: (Please Circle)
Backpacking, Mountain Biking, Water Adv. Rock Climbing
- Other: _____

Staff training for summer 2010 begins May 23rd and concludes on June 4th; summer camp season begins June 6th and concludes on August 14th. Please list any dates you have schedule obligations, outside of camp, during the summer camp season.

Activities

Please mark the activities using the following system:

- 1 – you have **minimal** experience participating or leading
- 2 – you have **some** experience participating or leading
- 3 – you have **substantial** experience participating or leading

leave boxes blank if you have no experience regarding the activity

- Leading Bible Study
- Faith Sharing
- Leading Worship
- Song Leading
- Instrument
- Camping
- Backpacking
- Orienteering
- Outdoor Cooking
- Canoeing/Kayaking/Rafting
- Rock Climbing

- Low Element Challenge (Ropes) Course
- High Element Challenge (Ropes) Course
- Nature or Science Education
- Crafts
- Drama
- Story Telling
- Group Games
- Foreign Language
- Other
- Other
- Other

Certifications

Please mark the certifications you currently have and their expiration dates

- | | |
|---------------------------------------|--------------------------------------|
| <input type="checkbox"/> Lifeguarding | Expiration Date <input type="text"/> |
| <input type="checkbox"/> WSI | <input type="text"/> |
| <input type="checkbox"/> CPR | <input type="text"/> |
| <input type="checkbox"/> First Aid | <input type="text"/> |
| <input type="checkbox"/> WFR | <input type="text"/> |

- | | |
|--------------------------------|--------------------------------------|
| <input type="checkbox"/> WFA | Expiration Date <input type="text"/> |
| <input type="checkbox"/> CDL | <input type="text"/> |
| <input type="checkbox"/> Other | <input type="text"/> |
| <input type="checkbox"/> Other | <input type="text"/> |

Personal Response

Please answer the following questions. Use extra sheets of paper if necessary.

1. Camp Tekoa's mission statement is "Touching Hearts, Changing Lives and Sharing the Light of Christ." What excites you about this mission statement?
2. Based on your previous experience, what are your strengths and weaknesses when:
...working in a group setting?

...serving as a leader?

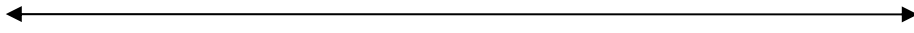
...working under an authority (boss, employer, supervisor)?
3. We feel a quality Christian camping experience can have a positive impact on a child/youth's life. What life experiences have positively impacted your Christian walk?
4. Tell us about the leadership roles you currently are involved in or have been involved with in the past (i.e. Coaching, RA, clubs, organizations, youth groups, campus ministry groups, mission trips.)
5. Please List other sports, hobbies, or activities you enjoy.

Personal Assessment

Please enter a number in each box according to the scale below.

Strongly Disagree

Strongly Agree



1 2 3 4 5 6 7 8 9 10

I strive to be a disciple of Jesus Christ

Prayer is important in my life

I want to be diligent about being a moral example to others

I am very supportive of other people's leadership even when I would do thing differently if I were in charge

I am assertive and know how to correct others with compassion

I handle stress well

I follow through on my responsibilities

I do a good job of resolving personal conflict with others

I am excited about sharing in the opportunity to minister to children of all ages

I enjoy living, working, ministering, and playing in the outdoors

Additional Questions

Please answer the following questions

Do you have any previous experience working with Children?

___ Yes

___ No

If Yes, What capacity?

Have you ever been accused of, charged with, or convicted of a crime involving a child?

___ Yes

___ No

Have you ever been involuntarily discharged from a job?

___ Yes

___ No

Have you ever had a less than honorable discharge from the military?

___ Yes

___ No

Have you ever been hospitalized for drug or alcohol use?

___ Yes

___ No

If you answered "Yes" to any of the above questions, please give details.

Please read and respond to the following statements by selecting "Yes" or "No":

Statement 1

I release all previous employers and/or references to provide my records, reasons for termination and all information they have concerning me to Camp Tekoa. In addition, I authorize investigation of all statements herein and hereby release all parties from all liability or damage arising there from. I further authorize a criminal history background check to be conducted to determine the existence of any convictions.

_____Yes _____No

Statement 2

I certify that I am in good health and have no chronic conditions that would limit my ability to do the job for which I am applying. I can lift over 50 pounds and withstand an outdoor work environment.

_____Yes _____No

Statement 3

In the event of employment, I would consider it a privilege to undertake ANY responsibility assigned to me by the Tekoa leadership. I agree to comply with all policies and guidelines of United Methodist Camp Tekoa. I understand this includes, yet is not limited to, my agreement to refrain from smoking, drinking alcohol, use of narcotics and sexual misconduct during the period of my employment.

_____Yes _____No

Statement 4

I understand that, if employed, I will be an at-will employee. I also certify that all statements given on this application or any other personnel records are true and accurate, and I realize that untrue, misleading or omitted information herein may result in dismissal, regardless of the time of discovery.

_____Yes _____No

Employment History

Please list your previous two jobs

Employer Name _____

Supervisor's Name _____

Dates Employed from _____ to _____

City/State _____ Telephone _____

Position/Duties _____

Employer name _____

Supervisor's name _____

Dates employed from _____ to _____

City/State _____ Telephone _____

Position/duties _____

References

Camp Tekoa requires each applicant to provide three completed reference forms. Reference forms should be completed by **1)** a pastor, campus minister, or youth leader; **2)** teacher or employer; and **3)** someone of your choosing, unrelated to you. Your references must be received by Camp Tekoa before you can be accepted for hire. Provide your personal references with a copy of the reference form and a stamped envelope addressed to:

Camp Tekoa
Staff Application File
P.O. Box 160
Hendersonville, NC 28793

Reference forms are accessible from the Camp Tekoa website application forms link: www.camptekoa.org

Please list your three (3) personal references:

Pastor or Campus Minister Name: _____

Title: _____

Name of Church or Organization: _____

Telephone: _____ How long has this person known you? _____

Teacher/Employer Name: _____

Title: _____

Name of Church or Organization: _____

Telephone: _____ How long has this person known you? _____

Reference Name: _____

Title: _____

Name of Church or Organization: _____

Telephone: _____ How long has this person known you? _____

History Background Check

To be accepted to serve on Camp Tekoa's staff, applicants must consent to a history background check. The information needed below is in regards to your personal history and is kept confidential.

First Full Name: _____ Last Name: _____ MI: _____

Please provide your Maiden or other name(s) used in any and all other records of birth or records of residence

Social security number: _____ Date of Birth: _____

Drivers license number: _____ Drivers license State of issue: _____

County of permanent residence: _____ State of permanent residence: _____

County of school/other residence: _____ State of school/other residence: _____

Please respond to the following questions regarding your criminal history.

1. Have you ever been convicted or plead guilty before a court for any federal, state or municipal criminal offense? (Exclude minor traffic misdemeanors.)

_____ Yes _____ No

If yes, please provide details of conviction:

2. Have you ever received deferred adjudication or similar disposition for any federal, state or municipal offense?

_____ Yes _____ No

If yes, please provide details of conviction:

3. Have you ever received probation or community supervision for any federal, state, or municipal offense?

_____ Yes _____ No

If yes, please provide details of supervision:

4. Have you ever been convicted of any criminal offense in a country outside the jurisdiction of the United States?

_____ Yes _____ No

If yes, please provide details of conviction:

5. As of the date of this consent form, do you have any pending charges against you?

_____ Yes _____ No

If yes please provide details of pending charges:

I hereby certify that all information provided in this application and history background check consent form is true, correct and complete. If any information proves to be incorrect or incomplete I understand that grounds for canceling of any and all offers of employment will exist and may be used at the discretion of Camp Tekoa.

By typing or signing your name and dating below, this certifies that you have read and understand all statements listed above in this application and history background check consent form.

Signature: _____

Date: _____